



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

| | | |
|--|---|--|
| 1.Name of the Institution | | S.C.V.B. GOVERNMENT COLLEGE, PALAMPUR |
| • Name of the Head of the institution | Sh. Pankaj Sood | |
| • Designation | Principal | |
| • Does the institution function from its own campus? | Yes | |
| • Phone no./Alternate phone no. | 01894235973 | |
| • Mobile No: | 9418473555 | |
| • Registered e-mail | gcpalampur@gmail.com | |
| • Alternate e-mail | gcpalampur-hp@nic.in | |
| • Address | S.C.V. B. Government College, Palampur | |
| • City/Town | Palampur | |
| • State/UT | Himachal Pradesh | |
| • Pin Code | 176061 | |
| 2.Institutional status | | |
| • Affiliated / Constitution Colleges | Affiliated | |
| • Type of Institution | Co-education | |
| • Location | Urban | |

| • Financial Status | UGC 2f and 12(B) | | | | | | | | | | | | | | | | | | | | | | |
|---|---|------|-----------------------|---------------|-------------|-------|-------|------|-----------------------|---------------|-------------|---------|---|------|------|------------|------------|---------|---|------|------|------------|------------|
| • Name of the Affiliating University | Himachal Pradesh University | | | | | | | | | | | | | | | | | | | | | | |
| • Name of the IQAC Coordinator | Dr. Ajay Thakur | | | | | | | | | | | | | | | | | | | | | | |
| • Phone No. | 09418987952 | | | | | | | | | | | | | | | | | | | | | | |
| • Alternate phone No. | 8219209959 | | | | | | | | | | | | | | | | | | | | | | |
| • Mobile | 9418987952 | | | | | | | | | | | | | | | | | | | | | | |
| • IQAC e-mail address | gcpalampuriqac@gmail.com | | | | | | | | | | | | | | | | | | | | | | |
| • Alternate e-mail address | drajaythakur1968@gmail.com | | | | | | | | | | | | | | | | | | | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://www.gcpalampur.ac.in/images/-1652890821AQAR_22_23.pdf | | | | | | | | | | | | | | | | | | | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | | | | | | | | | | | | | | | | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://www.gcpalampur.ac.in/images/783731193Academic%20cum%20Activities%20calender%202023-24.pdf | | | | | | | | | | | | | | | | | | | | | | |
| 5.Accreditation Details | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Cycle</th><th>Grade</th><th>CGPA</th><th>Year of Accreditation</th><th>Validity from</th><th>Validity to</th></tr> </thead> <tbody> <tr> <td>Cycle 1</td><td>B</td><td>2.50</td><td>2014</td><td>10/12/2014</td><td>09/12/2019</td></tr> <tr> <td>Cycle 2</td><td>B</td><td>2.19</td><td>2020</td><td>11/03/2020</td><td>10/03/2025</td></tr> </tbody> </table> | | | | | | Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to | Cycle 1 | B | 2.50 | 2014 | 10/12/2014 | 09/12/2019 | Cycle 2 | B | 2.19 | 2020 | 11/03/2020 | 10/03/2025 |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to | | | | | | | | | | | | | | | | | | |
| Cycle 1 | B | 2.50 | 2014 | 10/12/2014 | 09/12/2019 | | | | | | | | | | | | | | | | | | |
| Cycle 2 | B | 2.19 | 2020 | 11/03/2020 | 10/03/2025 | | | | | | | | | | | | | | | | | | |
| 6.Date of Establishment of IQAC | 10/03/2013 | | | | | | | | | | | | | | | | | | | | | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------------|-------------------------------|--------------------------------|-----------------------------|------------|
| S.C.V.B. GOVERNMENT COLLEGE, PALAMPUR | Salary | Government of Himachal Pradesh | 2023-24 | 92548018/- |
| S.C.V.B. GOVERNMENT COLLEGE, PALAMPUR | Travel Expenses | Government of Himachal Pradesh | 2023-24 | 8475/- |
| S.C.V.B. GOVERNMENT COLLEGE, PALAMPUR | Office Expenses | Government of Himachal Pradesh | 2023-24 | 349923/- |
| S.C.V.B. GOVERNMENT COLLEGE, PALAMPUR | Medical Reimbursement | Government of Himachal Pradesh | 2023-24 | 330585/- |
| S.C.V.B. GOVERNMENT COLLEGE, PALAMPUR | Medical Reimbursement (Retd) | Government of Himachal Pradesh | 2023-24 | 500258/- |
| S.C.V.B. GOVERNMENT COLLEGE, PALAMPUR | Maintenance and Equipment | Government of Himachal Pradesh | 2023-24 | 105999/- |

| | | |
|--|---------------------------|--|
| 8. Whether composition of IQAC as per latest NAAC guidelines | Yes | |
| <ul style="list-style-type: none"> • Upload latest notification of formation of IQAC | View File | |
| 9.No. of IQAC meetings held during the year | 4 | |
| <ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |

| | |
|--|---------------------------|
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | View File |
| 10. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
| <ul style="list-style-type: none"> If yes, mention the amount | |
| 11. Significant contributions made by IQAC during the current year (maximum five bullets) | |
| * Introduction of two new PG courses in Zoology and Hindi and Obtaining the permission to start PGDCA from session 2024-25 | |
| * organization of one week Faculty Development Programme (FDP), International Conference and and one week International Workshop | |
| * Successful Green Audit of the college Campus | |
| * Strengthening of infrastructure of the college such renovation of main entry gate, More CCTV cameras for surveillance, new cabin for security guard | |
| * Organizing Placement Drives for students and motivated many faculty members to do research and present and publish their research articles | |
| 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | |
| | |

| Plan of Action | Achievements/Outcomes |
|--|--|
| To obtain permission to start new course PGDCA | The permission to start the PGDCA Course has been received from the HP University (60 Seats) and HP Government from session -2024-25 |
| Introduction of Two new PG Courses in the subjects of ZOOLOGY and HINDI | Two new PG Courses in the subjects of ZOOLOGY and HINDI were started during this session. |
| To organize Placement Drives for the students of the College | Many students got offers for the job through the placement drives organized by the college and placement drives organised by neighbouring institutions. |
| Organisation of Faculty Development Programme (FDP), International Conference and International Workshop | The college organised One Week long FDP in the month of December 2023, An International Conference on Resilient Futures: Adapting to Climate Variabilities in Agriculture, Economy, and Environment on the 29th day of December 2023. More than 250 participants scattered through out the state and country took part in these events. An International Workshop on Role of Communication Skills in Career Development was organised under the guidance of IQAC and Research & Development Cell, from 19th March to 23rd March 2024. About 400 participants scattered throughout the India and other countries, took part in this Academic event. |
| To organize a seminar for students of BCA and BBA | A seminar on "Latest Technologies and various career opportunities in the field of Technology" was organised for BCA and BBA students on |

| | |
|---|--|
| | 05/10/23. |
| Strengthening of infrastructure of the college | More CCTV cameras were installed in the college to enhance the surveillance of the institution., renovation of main entry gate of college was done and a new cabin was constructed for security guard and many more renovation work were done during the session |
| To carry out the green audit of the campus | Green Audit enables college to examine and adopt the best measures for their campuses. The audit helps with self-evaluation and decision-making. Green audit of the college was done in the month of March 2024 by a reputed company/Firm. |
| To prepare and submit AQAR for the session 2022-23 | IQAC prepared AQAR for academic session 2022-23 after careful perusal and was successfully submitted in the month of April 2024. |
| To organize a workshop for students | A 3-days best out of waste workshop was organised under the aegis of IQAC in the Botany Department to encourage the students for the optimal re-use of the waste material. |
| To organize orientation programme for nearby colleges | Being cluster head, the IQAC of this college organised two NAAC Orientation Programmes at GC Thural and GC Baijnath. The main theme of the activity was to guide the staff about the preparation of AQAR and SSR. |
| Gender sensitization programme | A sensitization programme was held to sensitize the women/girl students about their rights and duties. Such type of events will strengthen the women and society as a whole. |

| | | | | | |
|---|--------------------|------|--------------------|---------|------------|
| 13. Whether the AQAR was placed before statutory body? | No | | | | |
| <ul style="list-style-type: none"> Name of the statutory body | | | | | |
| <table border="1"> <tr> <td>Name</td> <td>Date of meeting(s)</td> </tr> <tr> <td>Nil</td> <td>Nil</td> </tr> </table> | | Name | Date of meeting(s) | Nil | Nil |
| Name | Date of meeting(s) | | | | |
| Nil | Nil | | | | |
| 14. Whether institutional data submitted to AISHE | | | | | |
| <table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2023-24</td> <td>23/01/2025</td> </tr> </table> | | Year | Date of Submission | 2023-24 | 23/01/2025 |
| Year | Date of Submission | | | | |
| 2023-24 | 23/01/2025 | | | | |
| 15. Multidisciplinary / interdisciplinary | | | | | |
| <p>The college is affiliated to the HP University Shimla and SPU Mandi . The curriculum of the affiliating university is multidisciplinary /interdisciplinary in nature. The college offers compulsory ability enhancement courses such as Environment Studies, English or any modern language to the students belonging to all streams. Besides this, Mathematics is taught to Science and Arts students. Moreover, college has started few more PG Courses affiliated to the HP University, Shimla Undergraduate courses of different streams are multidisciplinary in nature i.e. few generic courses/papers are taught to them and these generic courses belong to other subjects. The students are also given IT education and such provision is made by engaging the IT Lab of the college on weekly basis. Language Lab of the college. provides students to learn different languages .</p> | | | | | |
| 16. Academic bank of credits (ABC): | | | | | |
| <p>Our college is affiliated to H P university, Shimla, Since H P university has opened ABC web portal during the session 2024-25, Students of our college has registered themselves on ABC web portal through the web link - https://www.abc.gov.in</p> | | | | | |
| 17. Skill development: | | | | | |
| <p>The college runs many skill based courses as per the guidelines of the UGC and the affiliating university. Some of them are "Computational Physics", "Floriculture", "Bee Keeping" etc. In addition to this HPKVN [Himachal Pradesh Kaushal Vikas Nigam] approved skill based courses are run in the college, where the interested students can join them and after the completion, these students are awarded certificates.</p> | | | | | |

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To promote /integrate the local language, art and culture, compulsory activities in the extra- curriculum are being generally added such as literary activities/discussions/interactions/symposiums/poetic recitation etc. in local language which will fetch extra credit to the student. Even at present, frequent field trips to local heritage sites and villages are organized to study & understand the minute details of local culture and traditions. Cultural activities in local tradition are specifically encouraged & conducted during the institutional and local fests or activities. Students are encouraged to take various online courses - including Indian knowledge system-based courses, from platforms like SWAYAM portal.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The students are imparted skill & outcome-based education in the following fields

1. The declamations/ debates contests are organised regularly to improve their communicative skills while training them to participate in state and national level Youth Festivals/competitions.
2. The college magazine "Palambhav Darpan" provides a springboard for the budding writers to express their writing skills.
3. Skill based course in Computational Physics give students an opportunity to get hands on training in programming languages such as FORTRAN, LaTeX etc.
4. The option of "Floriculture" provides the student an opportunity to explore the avenues in this field.
5. The students also get an opportunity to enhance their language skills in the language lab.

20.Distance education/online education:

The college has study centre of IGNOU [Indira Gandhi National Open University] where the students can easily receive the distance-based education. Besides this, the college also has the facility of Virtual Classrooms, where the students of nearby colleges are taught through online mode.

Extended Profile**1.Programme**

1.1

519

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

2.1 2715

Number of students during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.2 1190

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.3 584

Number of outgoing/ final year students during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

3.1 58

Number of full time teachers during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.2 61

Number of Sanctioned posts during the year

Extended Profile

1.Programme

| | |
|--|-----|
| 1.1 | 519 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|------|
| 2.1 | 2715 |
| Number of students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|------|
| 2.2 | 1190 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|-----|
| 2.3 | 584 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

| | |
|--|----|
| 3.1 | 58 |
| Number of full time teachers during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|---------------------------|
| 3.2 | 61 |
| Number of Sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 26 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 43 Lakh |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 161 |
| Total number of computers on campus for academic purposes | |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curricular Planning and Implementation | |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process | |
| <p>Students at SCVB Government College in Palampur can pick from 24 undergraduate courses in three subject areas—science, commerce, and humanities—as well as postgraduate degrees in economics and self-finance, BBA, and BCA. The college adheres to the academic schedule and curriculum set forth by Himachal Pradesh University in Shimla, with whom it is affiliated. The college uses IQAC, which is accessible on its website and in its prospectus, to arrange its own academic schedule. Some of the academic members are members of the Board of Studies for the relevant topics, and HP University in Shimla creates the curriculum for these courses. Every year, the college's timetable committee creates a schedule that is posted for students to view on the college website and notice board. The entire process is constantly observed by the department's principal and senior faculty members. Every year, students receive counselling regarding the curriculum, exam format, evaluation system, and various events hosted by the college's clubs and societies, such as special day celebrations.</p> | |

They are also informed of the rules and regulations of the college. Students are given information on the library's books as well as the labs' tools, machinery, and chemicals. Every year, the Annual Prize Distribution Function honours deserving students from many areas.

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Regarding yearly exams and other events like athletics and cultural events, this college closely follows the academic calendar created by Himachal Pradesh University. For house exams, class tests, unit tests, seminars, assignments, and other events, the college maintains its own calendar. With the exception of audiovisual devices like LCD projectors, the most popular teaching approach remains chalk and talk. The institution follows the State Government's or HP University's reservation roaster for admission. The college website and the instructor and student WhatsApp group have the most recent exam schedules and information. Lesson plans that outline the subjects to be covered lecture-by-lecture and the evaluation procedure for each subject are created by the faculty. The head of the institution approves this procedure once it has been properly assessed by the department's senior faculty. The students are then given access to it. Prior to the start of the semester, the college's time-table committee creates the schedule for each faculty member, including "Science, Commerce and Arts and BBA, BCA, and MA (Economics)" for the number of credit hours required for each topic. In accordance with H P University's session-by-session guidelines, midterm exams are administered to evaluate students' performance continuously. Continuous Internal Evaluation also includes seminars and assignments in addition to the class tests.

| File Description | Documents |
|--------------------------------------|---------------------------|
| Upload relevant supporting documents | View File |
| Link for Additional information | Nil |

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University | A. All of the above | | | | | | | | |
|---|----------------------------|-----------|--|---------------------------|--|---------------------------|---|---------------------------|--|
| <table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td>View File</td></tr> <tr> <td>Any additional information</td><td>View File</td></tr> </tbody> </table> | File Description | Documents | Details of participation of teachers in various bodies/activities provided as a response to the metric | View File | Any additional information | View File | | | |
| File Description | Documents | | | | | | | | |
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File | | | | | | | | |
| Any additional information | View File | | | | | | | | |
| 1.2 - Academic Flexibility | | | | | | | | | |
| 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented | | | | | | | | | |
| 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented | | | | | | | | | |
| 24 | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td>View File</td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td>View File</td></tr> </tbody> </table> | File Description | Documents | Any additional information | View File | Minutes of relevant Academic Council/ BOS meetings | View File | Institutional data in prescribed format (Data Template) | View File | |
| File Description | Documents | | | | | | | | |
| Any additional information | View File | | | | | | | | |
| Minutes of relevant Academic Council/ BOS meetings | View File | | | | | | | | |
| Institutional data in prescribed format (Data Template) | View File | | | | | | | | |
| 1.2.2 - Number of Add on /Certificate programs offered during the year | | | | | | | | | |
| 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template) | | | | | | | | | |
| 0 | | | | | | | | | |
| | | | | | | | | | |

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Through a variety of curricula, the college seeks to educate students holistically in addition to delivering material effectively. Through several co-curricular activities and other events held throughout the year, the college attempts to instill values and ethics in the students. Throughout the year, a variety of events were planned, including awareness rallies, blood donation camps, Women's Day celebrations, sensitization campaigns, and other initiatives that educate students about moral and social values. Additionally, the institute raises students' awareness of environmental issues and gender equality. Additionally, by planning various events, NCC, NSS, Red Ribbon Club, eco club, and rovers and rangers encourage human values and the best aspects of life among students and the community. Every year, events are planned to commemorate all significant days, which are observed and celebrated. Every facet of ecology, the environment, and sustainable development is covered in a few courses in botany and

zoology, and the syllabus also requires courses in environmental science in the first year of each stream. The importance of the environment and its goals, including interrelationships, resource use, economics, politics, and their effects on the environment, as well as environmental issues and their connections to local, regional, and global politics and development, were the main topics of these courses. Environmental economics and natural resource economics were also covered. Students' hygiene and cleanliness are also encouraged by the many college societies.

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

86

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

| | |
|---|----------------------------|
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | A. All of the above |
|---|----------------------------|

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | No File Uploaded |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | No File Uploaded |

| | |
|---|---|
| 1.4.2 - Feedback process of the Institution may be classified as follows | A. Feedback collected, analyzed and action taken and feedback available on website |
|---|---|

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://www.gcpalampur.ac.in/images/9169628261.4SD.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

4610

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1876

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

SCVB government college focuses on achieving excellence for the learning level of the students. Students from different backgrounds (social, cultural, Economic, and educational) are admitted to the college. So, it is very much required to identify slow learners and advanced learners at the entry-level. Then, teachers assess the learning levels of students in the classes through oral and written tests. Slow learners in our institution are dealt with very carefully and are provided extra care. Slow learners are provided with learning materials and books. Many teachers offer free books and financial help to students from economically and socially weaker sections. Fast learners are motivated to acquire extra knowledge by reading more books and YouTube lectures. They are advised to make use of resources in the library. Students are encouraged to participate and give seminars on certain topics in their classes. The college has introduced prizes for meritorious students which motivate and inspire them for their future endeavours in academic growth.

| File Description | Documents |
|-----------------------------------|------------------|
| Link for additional Information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 2715 | 61 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has well-equipped laboratories for science, geography, language lab, IT lab, music, and physical education for practical exposure to the concepts taught in the classrooms. The Project work, fieldwork, surveys, and preparation of reports help in widening the knowledge of students. The participation of students in various clubs and societies, excursions, tours, and group discussions also helps them in experiential learning. The students are encouraged to take part in curricular, co-curricular, and extracurricular competitions/events which helps them to enhance their participatory learning skills. Participation in these events also helps to develop critical thinking, team spirit, and understanding of social responsibilities, leading to participatory learning skills and problem-solving. Furthermore, involvement as a member of various committees (clubs and societies, IQAC, anti-ragging, etc.) enables them to contribute toward solutions related to constraints and problem-solving. There is also a Language Lab to help the students with grammatical and communication skills along with a fully-equipped research center and IT lab to cater to the research and technological needs of the students as well as faculty members.

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college gives high importance to the use of modern teaching methods to impart quality education. As e-governance plays a vital role, all the faculties are equipped with new helpful ICT tools, which help in active learning for teachers and students. The college has stressed the development of ICT facilities at the institution. In this regard, the college has put in major efforts to establish the required infrastructure and related tools to develop the ICT skills of teachers. The institution has installed e-classrooms with ICT-enabled facilities in some laboratories and departments to promote the ICT-enabled teaching-learning process. Now most of the faculty members are using ICT techniques for teaching and disseminating knowledge. Classes are conducted with the help of Digital podiums or overhead projectors in smart classrooms. Teachers also created WhatsApp groups to provide information and distribute learning materials to students. YouTube lectures and PDFs related to their topics were shared with students through these WhatsApp groups. The college has a high-speed internet bandwidth of 100 Mbps. Almost all departments of our college have at least one computer with an internet facility.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://www.gcpalampur.ac.in/images/-427500740Criterion%20new.pdf |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

61

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | No File Uploaded |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

61

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

27

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

206

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the regulations and norms of HPU Shimla & SPU Mandi for the internal evaluation process. To ensure that students are aware of all internal assessment components, all subject teachers organize induction programs in their courses for the newly admitted students at the beginning of the session. In these sessions, the faculty members discuss the syllabus and various components of internal assessment to familiarize the students with the assessment and evaluation process. The students are also made familiar with the promotion rules. The college handbook of information and academic calendar is also made available on the website. For effectiveness and transparency, a house examination committee coordinates all the activities related to internal assessment. The schedule of mid-term examinations is communicated to the students well in advance through the website and notice board while the tentative dates are made available through the academic calendar. Continuous internal evaluation of the students is an integral part of the college. The total marks for internal assessment are 30 % of the total marks for each subject and 70 % for the term-end examination conducted by H.P University Shimla and SPU Shimla.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination is an integral part of every educational institution. It plays a significant role in assessing the

capability of students. The examination committee headed by COE conducts midterm/ house examinations during December every year to assess the students and make them familiar with the examination pattern of the university so that they can prepare for the annual university examination accordingly. The internal examination also helps to ascertain the accomplishments and attainments of the students. During the session, 2023 -24 house examinations were held in December 2023. Weak students were provided help in the form of remedial classes by their respective Class teachers. Mid-term examinations were conducted again for failed students.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | No File Uploaded |
| Link for additional information | https://www.gcpalampur.ac.in/noticeboard.aspx |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

SCVB Govt. college offers undergraduate courses in B.A., B.Sc., and B.Com. as well as self-financing courses in B.CA., B.B.A. and Add-on Courses under government schemes. Postgraduate degree courses in Economics, Hindi, Zoology, and English (no enrollment in this course this year) are also available in our college. There are 31 subjects available in our college viz English, Hindi, Sanskrit, JMC, Physical education, Tour and travel, education, political science, history, Public Administration, Economics, Sociology, Music, Chemistry Physics, Math, Botany, Zoology, Geography, Computer application, and Commerce. BBA, BCA, two add-on courses by the JMC department, and some add-on courses under government schemes run in our college. The college has started the learning outcomes of the programs and courses in the college prospectus and even on the college website <http://www.gcpalampur.com/>. The students are also made aware of the courses.

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

SCVB Government College Palampur offers 2 Add on courses in journalism and mass communication, self-financed courses such as Bachelor in Business Administration and Bachelor in Computer Applications in addition to regular degree courses in Humanities, Commerce, and Science and PG courses in Economics, Hindi, English, and Zoology for the benefit of students belonging to different sections of society. In addition to these, some add-on courses under government schemes are also being run in this institution successfully to facilitate students' belongings to different parts of society. Its main objective is to enable them to find employment and opportunities for themselves or to acquire skills in the desired professional field of their interest. These courses provide wider and wider choices for the students in choosing their plans of vocation and entrepreneurship.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

576

| File Description | Documents |
|--|--|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | annual function is generally held in february every year as bper Government instructions |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gcpalampur.ac.in/images/9169628261.4SD.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

11

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

SCVB Government College has been proactive in engaging students in various extension activities throughout the session, fostering their overall development and community involvement. These activities, conducted by NSS, NCC, Red Ribbon Club, Eco Club, Rovers and Rangers, Standard club, Road Safety Club, and the Women Grievances Redressal Cell, aim to instil values of leadership, discipline, social responsibility, and environmental awareness among students. By actively participating in such programs, students gain opportunities to contribute to society while enhancing their personal growth. The NSS organizes cleanliness drives, plantation programs, yoga celebrations, and awareness rallies. A 7-day special camp included a community kitchen, village adoption, and educational lectures. NCC cadets focus on leadership and discipline by participating in motivational lectures, blood donation drives, and tribute events for national heroes like Captain Vikram Batra and Kargil shaheeds. They also engage in activities like World Yoga Day and the "Meri Matti Mera Desh" plantation drive. The Red Ribbon Club emphasizes health awareness through video-making and poster competitions, AIDS awareness campaigns, and peer educator training. Activities include blood donation drives, marathons, and World AIDS Day events. The Eco Club promotes environmental consciousness through plantation drives, cleanliness campaigns, and creative initiatives like craft exhibitions under the "Best Out of Waste" theme. The Standard Club, Rovers and Rangers, Road Safety Club, and Women Grievances Redressal Cell also contribute by promoting standards awareness, safety, and empowerment. These efforts showcase the college's commitment to nurturing socially responsible and well-

rounded individuals.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.gcpalampur.ac.in/photo_gallery.aspx |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

38

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****2725**

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****11**

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****3**

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution boasts excellent infrastructure, providing an excellent environment for teachers and students. It features separate Blocks for BBA and BCA programs, ensuring a conducive learning atmosphere. The campus is equipped with a robust Leased line Internet connection and comprehensive Wifi coverage. A total of 26 classrooms are available, with 24 serving as both classrooms and seminar halls, catering to diverse teaching and learning needs. Furthermore, the institution houses an excellent library facility equipped with an RFID system, facilitating efficient resource management and access. The college has 6 well equipped science labs , 4 labs having ICT facilities, media lab and video recording room.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution offers a range of facilities for extracurricular activities, including a dedicated space for cultural events and sports. Indoor and outdoor games are encouraged, with facilities like a gymnasium and yoga center.

For official events, the campus has an open stage and a main hall,

while the conference room is well-equipped for seminars and presentations. Students can also utilize designated classrooms for meetings with prior approval.

The Institution supports various student clubs and initiatives, including those for NAAC, UGC, career guidance, first aid, NSS, NCC, and social causes.

The sports area features a basketball court, badminton courts, and a shared space for various outdoor sports.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3512805

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library plays a crucial role in academic pursuits, providing access to a vast collection of books, journals, and online resources. The reading room accommodates 50 students and is equipped with CCTV surveillance.

As a member of N-list consortia, the library offers access to a vast online library through INFLIBNET. It also subscribes to popular publications and newspapers.

The library utilizes SOUL 2.0, an integrated library management system, and employs the Dewey Decimal System for book organization. The OPAC allows for easy online book searches.

The library ensures efficient management through user barcodes and barcode-labeled books.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

149924

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

184

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college prioritizes the integration of technology into the learning environment to enhance the educational experience. To this end, it maintains cutting-edge ICT infrastructure and continually strives for modernization.

The college boasts a robust digital resource network, including four dedicated computer laboratories (IT, BCA, Math, and Language) equipped with the latest hardware and software. A well-equipped conference room facilitates presentations and seminars. Furthermore, 17 classrooms are digitally enabled with LCD projectors, digital podiums, or both, fostering interactive learning experiences.

The campus enjoys seamless Wi-Fi connectivity, supported by two 100 Mbps BSNL connections and an additional 50Mbps Leased line connection, ensuring high-speed internet access for both students and faculty. Each department within the college is equipped with computers and necessary accessories to support their specific needs.

Key takeaways:

- Strong emphasis on technology integration.
- Comprehensive ICT infrastructure: Laboratories, classrooms, conference room, Wi-Fi.
- High-speed internet connectivity.
- Faculty training and utilization of ICT tools.
- Student access to online resources.
- Efficient library management with RFID.
- Streamlined admission process with online software.
- Regular maintenance and support by qualified technicians.
- Continuous efforts to modernize ICT facilities.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

161

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | View File |

| | | |
|--|--|--------------------|
| 4.3.3 - Bandwidth of internet connection in the Institution | | A. ? 50MBPS |
|--|--|--------------------|

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4343837

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established clear policies and procedures to ensure the effective upkeep and utilization of all its physical and academic resources.

- Computer Maintenance:** A technical committee oversees computer maintenance, software upgrades, and overall infrastructure upkeep, adhering to a strict purchasing policy.
- Library Management:** The library follows a well-defined system for acquiring resources based on academic needs, ensuring access for students and faculty. Resource usage data informs the institution's collection development policy.

- **Sports Facilities:** The sports committee manages the maintenance of sports fields and equipment, organizing a diverse range of intramural and intercollegiate sporting events.
- **Classroom Management:** Adhering to the college advisory committee's guidelines, classrooms are maintained with proper procedures, including inventory management, regular cleaning, and efficient repair reporting.
- **Laboratory Safety:** Laboratories are equipped with safety measures such as fire extinguishers and 24/7 water supply. Daily safety instructions are provided to students.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1730

| File Description | Documents |
|---|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|--|
| Link to institutional website | https://www.gcpalampur.ac.in/images/1539008415.1.3%20 LINK.pdf |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

114

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

114

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| | |
|---|----------------------------|
| 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees | A. All of the above |
|---|----------------------------|

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

51

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

61

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has CSCA body and its constitution is same as that of HP University. The CSCA body as constituted every year takes care of the demands and grievances of the students. The CSCA oath taking ceremony was constituted on 26th October, 2023. It works independently but under the guidance of students affair committee. General problem of students is discussed with CSCA advisory council and way out for problems are chalked out. They help to organize different celebrations like CSCA Function, Annual function, events of college etc. The executive members of the CSCA include students from Rovers and Rangers, Eco Club, Red Ribbon Club, N.S.S. Unit, Sports and Culture and outstanding students of clubs and societies. The College has two NSS unit. NSS organised 7 days camp, Poster making and painting competition, Yoga Day, Har Ghar tiranga event, run for unity on the occasion of Vallabhbhai Patel birthday, and Diwali celebration conducted by NSS during this session. NCC cadets celebrated Tiranga Desh ki Shaan, Blood donation camp on birth anniversary dated 09/9/23 of Martyr Capt. Vikram Batra. Eco Club organised various activities such as poster making, plantation drives, Science quiz Competition etc. Red Ribbon Club organised AIDS day, blood donation camps, HIV/AIDS awareness more over RRC was also awarded State level best club by Chief Minister of H.P. on 1/12/23. The College Magazine "Palam bhav Darpan" 2023-24 provides a platform for students to express their views in different sections of the magazine.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.gcpalampur.ac.in/images/-6061062115.3.2%20data.pdf |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Old Student Association (Alumni Association) of the College was formed and registered in 2019 and is in budding stage. It is a platform that ensures the bonding of college to its old students. It was formed with 26 members in the beginning and now it is growing day by day. Members of Alumni association often make a visit to the college and interacts with teaching staff and Principal. Old/outgoing students can join this association by filling a simple membership form.

In this session 2023-24 a meeting of Alumni Association was held on 10/2/24 where selection of new office bearers of this association and matter related with Membership fees was discussed.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | nil |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The apex body overseeing the management and monitoring of the college is the Department of Higher Education, Government of Himachal Pradesh. The college works in accordance with the guidelines and directives issued by Department of Higher Education, Himachal Pradesh University, Shimla, and Sardar Patel University, Mandi, for academic and administrative governance.

The college is dedicated to delivering high-quality education, equipping students with the knowledge, skills, and values needed to excel in their chosen fields. Upholding the legacy of Shaheed Captain Vikram Batra, the institution fosters courage, dedication, and excellence while promoting innovation, inclusivity, and sustainability. By nurturing young minds, it aspires to shape responsible citizens and future leaders

Decentralization and participative management are key strengths of the college, demonstrating its effective leadership aligned with its vision and mission.

- Academic and administrative activities are overseen by various committees, ensuring proper distribution of responsibilities. The College Advisory Council ensures the smooth functioning and administration of the institution.
- Over 50 administrative committees manage assigned tasks, with details available in the college prospectus and on college website, reflecting the decentralized and participative management approach.
- The Sports Advisory Committee develops the sports calendar and assigns in-charges for various games.
- Regular internal audits and government audits ensure financial transparency.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.gcpalampur.ac.in/college_prospectus.aspx |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

The Principal serves as the administrative head of the institution and, in consultation with the College Advisory Council and IQAC, provides effective leadership in all academic and institutional practices. Leadership is exercised through various councils and committees, with the administrative framework of the college being decentralized for efficient functioning.

The Principal coordinates with all administrative committees through their conveners or co-conveners, emphasizing the inclusion of employees at all levels. Active participation in various activities and programs helps instill confidence, build skills, and foster values among members, enabling them to become responsible citizens and future leaders.

Key administrative committees of the college include the College Advisory Council, IQAC, NAAC and UGC Affairs Committee, Cultural Committee, RUSA Cell, Library Committee, Purchase Committee, College Development Committee, Examination Committee, SC/ST and Minority Committee, Women Grievance Redressal Committee, Students' Council (Election) Committee, Games and Sports Committee, Discipline and Anti-Ragging Committee, Anti-Drugs Committee, and the Career Guidance and Placement Cell, among others.

At the start of each session, every committee submits proposals outlining their plans and execution strategies. Feedback is regularly collected from students to enhance the quality of services provided.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.gcpalampur.ac.in/Administrative_committee.aspx |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has integrated ICT into the teaching-learning process, extensively using computers and equipping classrooms with laptops, tablets, and smart boards. ICT has become a core component of classroom teaching. The college formulates its plans in accordance with directives and notifications issued by the Department of

Higher Education, Himachal Pradesh Government, Himachal Pradesh University and Sardar Patel University, Mandi, and other bodies such as UGC, RUSA, and MHRD. All activities, including academic, sports, cultural, co-curricular, and extra-curricular programs, are conducted as per these guidelines.

The academic calendar of the college is prepared at the beginning of the session and implemented effectively throughout the academic year. The College Principal, Advisory Council and IQAC, in coordination with the staff, design and implement plans for the academic session. The IQAC maintains the records of all college activities. Furthermore, the library has been upgraded to include e-learning tools and e-resources to support the teaching-learning process.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://www.gcpalampur.ac.in/IDE.aspx |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal administers the college in accordance with the rules and policies of the Department of Higher Education, Government of Himachal Pradesh, and the ordinances of Himachal Pradesh University, Shimla and Sardar Patel University, Mandi. The Principal, along with the Advisory Council, IQAC, and conveners of administrative committees, oversees the entire functioning of the institution.

Units such as NSS, NCC, Rovers and Rangers, and the Red Ribbon Club actively contribute to societal welfare in various ways. The Cultural and Co-curricular Committee, in collaboration with faculty members, manages all intra- and inter-college cultural events. The Career Guidance and Placement Cell focuses on students' career development and placement opportunities, while the Examination Committee ensures the smooth conduct of examinations. A complete list of administrative committees is available on the college website. The ministerial staff comprises a superintendent, senior assistant, clerks, gardener, chowkidar, and peons.

The Principal, teaching staff, and non-teaching staff adhere to service rules established by the Government of Himachal Pradesh. All procedures related to admissions, examinations, recruitment, construction, and finances are conducted as per the guidelines provided by the state government. Recruitment of teaching faculty is managed by the Himachal Pradesh Public Service Commission (HPPSC), Shimla, while non-teaching staff are recruited through the Subordinate Selection Board and other state procedures. Staff promotions are carried out in accordance with the rules established by the Government of Himachal Pradesh.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.gcpalampur.ac.in/Administrative_committee.aspx |
| Link to Organogram of the Institution webpage | https://www.gcpalampur.ac.in/Organogaram.aspx |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

For development of the staff (teaching and non-teaching), following welfare measures provided by Government of H. P. to its employees are provided which areas under:

1. Reimbursement of medical bills as per state rules.
2. Medical Leave:10 days medical leave with full pay.
3. Twelve days of Casual leave for all the employees per year.
4. 20 days of Earned leave to teaching staff and 30 days to nonteaching staff.
5. All the Employees are covered under group insurance scheme by paying a premium of Rs. 120/month for class I and other classes payless premiums.
6. Retirement / death gratuity, leave encashment and pension is provided to employees after retirement.
7. LTC as per state Govt. rules.
8. Withdrawal of G P F -up to 75 % twice a year for miscellaneous purposes like education fee, daughter's marriage etc. One time 90 advance can also be availed for building of house or repair of ancestral house.
9. Study Leave to teachers as per the rules of Directorate of Higher Education of Govt. of Himachal Pradesh.
10. Maternity /Paternity Leave as per norms of CCS leave rules.
11. Academic/Duty Leave to Teachers for HPU and SPUexamination, evaluation duties
12. Special duty leave for attending refresher / orientation Courses/ faculty development/ induction programs etc.
13. TA/DA asper the rules of H P Govt.
14. Uniform for the class IV employees

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year****31**

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****3**

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

42

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute follows a systematic and periodic process to assess the job performance and productivity of its employees. As a government college in Himachal Pradesh, all performance appraisal guidelines and regulations set by the Department of Higher Education, Himachal Pradesh, are strictly adhered to.

To evaluate the performance of the teaching staff, the institution follows the UGC- Performance Based Appraisal System (PBAS) whereas for the Principal and Non-Teaching Staff, we follow the ACRs framed by the Directorate of Higher Education, GoHP.

Each employee is required to complete the Annual Confidential Report (ACR) annually and submit it to the Principal. Promotions from Assistant Professor to Associate Professor follow four prescribed stages:

- Stage 1 (AGP ₹6000) to Stage 2 (AGP ₹7000): Requires four years of service with a Ph.D., five years with an M.Phil., or six years with a Master's degree.
- Stage 2 to Stage 3 (AGP ₹8000): Requires the completion of five years of service in Stage 2.
- Stage 3 to Stage 4 (AGP ₹9000): Requires the completion of three years of service in Stage 3.

All promotions are conducted by the Departmental Promotion Committee (DPC), constituted by the Department of Higher Education, subject to the fulfilment of conditions set by the

university and UGC. These conditions include the completion of Orientation Programs, Refresher Courses, and teacher training programs within a specified timeframe.

Promotion to Principal from Associate Professor is based on seniority and requires passing the Departmental Examination

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All financial and related records are systematically and transparently maintained. Regular internal and external financial audits are conducted to ensure accountability. A team from the Accountant General's office audits all government funds received periodically.

The audit for PTA funds, self-financed courses, and NSS (including funds for regular activities and seven-day special camps) is conducted by a local auditor at the end of each financial year, following established financial rules and regulations. Funds generated from self-financing courses are managed by their respective coordinators and are subject to audits by an internal committee or a Chartered Accountant (CA).

RUSA funds are utilized under three main categories (such as infrastructure, renovation, equipment, and new construction) as per the guidelines provided by the Director of RUSA and in line with norms set by the MHRD, New Delhi. Funds received under the Equity (RUSA) scheme have been allocated for student welfare.

College local funds are internally scrutinized by the Bursar appointed by the Principal. Office Superintendant handles the accounts and documentation alongwith his/her subordinates i.e. Senior-Assistant/Junior-Assistant/Clerk. Stock verification for every department or cell is conducted annually before 31st March by committees designated by the Principal.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

93.31

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution ensures timely collection and optimal utilization of funds and resources by adhering to judicious investment practices and maintaining budgetary discipline. The primary sources of funds include fees collected from students, grants from the State Government and UGC, interest on fixed deposits, fines, and other miscellaneous income. Funds received under various categories are recorded in separate registers for proper tracking. Fee collection is systematically conducted within a specified time frame, with students being informed about the schedule through notifications on college notice boards, the website, and text messages.

The Principal, in consultation with the Purchase Committee and RUSA Committee, oversees the utilization of funds by following prescribed procedures. All purchases are made after inviting the required number of quotations, which are carefully scrutinized by the Purchase Committee and Bursar and subsequently approved by the Principal. Internal checks and controls are firmly in place, ensuring transparency in financial resource management. Resources

are allocated thoughtfully to address administrative needs, such as appointing part-time workers, upgrading and maintaining infrastructure, enhancing the teaching-learning environment, and promoting faculty development. The salary bills of teaching and non-teaching staff are funded by the Government of Himachal Pradesh and processed through the treasury.

The upkeep and maintenance of the college are financed through the Amalgamated Fund (AF) and PTA Fund.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Regular meetings of the IQAC, both internally and with the Principal and various stakeholders, are conducted to review progress and identify areas for improvement across all aspects of the college. Feedback is consistently collected from stakeholders, contributing significantly to the enhancement of infrastructure and academic standards.

The IQAC is responsible for preparing the annual academic calendar and ensuring its meticulous implementation. It also maintains comprehensive records of all activities conducted by NCC, NSS, Rovers and Rangers, the Eco Club, and the Red Ribbon Club, and prepares the AQAR at the end of each academic session.

Key contributions of the IQAC include:

- Development and implementation of the College Academic Calendar.
- Academic advancements, including the establishment and enhancement of a research centre for minor project/research projects.
- It collects and analyses feedbacks from teachers, students and parents, and suggests measures to be taken on the basis of the feedback.
- Regularly organize academic activities like conferences, workshops & seminars for the students and faculty.

- Regular procurement of additional library books.
- Strengthening the Career Guidance and Placement Cell.
- Digitalization of library and office operations.
- Upgrading sports and cultural facilities.
- Upgradation of a new smart and virtual classroom equipped with advanced teaching devices.

These initiatives collectively demonstrate IQAC's commitment to improving the overall quality of the institution.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.gcpalampur.ac.in/IQAC.aspx |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) is a crucial administrative body in educational institutions, tasked with overseeing all aspects of quality assurance. It is solely responsible for initiating, planning, and supervising activities aimed at enhancing the quality of education. IQAC plays a key role in maintaining high standards in teaching, learning, and evaluation. Regular meetings are held by IQAC to assess the overall progress of the institution.

At the start of each session, teachers review the course syllabus and prepare thoroughly for their teaching. Faculty meetings foster the development of new and effective teaching methods. Additionally, teachers serve as mentors, assisting students with any academic or personal challenges. Students are encouraged to visit the library regularly to enrich their knowledge and intellectual abilities. Language lab sessions are organized to improve communication skills and personality development. The library also offers various magazines and newspapers, further contributing to the enhancement of general knowledge. Seminars and workshops are conducted for the faculty. Making presentations/seminars mandatory for the professional courses. Mid-Term Tests are conducted for evaluation of the students. Extra classes are taken for course completion on time, if needed. Feedbacks from teachers, students and parents are collected and suggests measures to be taken on the basis of the it.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

| | |
|---|------------------------------|
| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | B. Any 3 of the above |
|---|------------------------------|

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://www.gcpalampur.ac.in/images/1700896508Annual_Report_23_24_compressed.pdf |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

S.C.V.B. Government College, Palampur, is dedicated to fostering an equitable educational environment, ensuring fairness and inclusivity irrespective of gender. To achieve this vision, the college has implemented various measures and established committees in compliance with UGC guidelines. These include the Women's Grievance and Redressal Cell, the Committee for the Prevention of Sexual Harassment in the Workplace, the Anti-Ragging Committee etc. Awareness programs are regularly conducted to educate students and staff on social and health issues, including mental health.

Key initiatives to promote gender equity include:

- Providing essential facilities and opportunities for the academic and personal growth of female students.
- Organizing awareness programs and creating a safe, secure campus environment.
- Offering on-campus hostel facilities for socially and economically weaker girl students.
- Conducting special counselling sessions for girl students led by faculty members.
- Ensuring separate common rooms, and washrooms for female students and staff.
- Empowering female students and staff with a direct complaint mechanism to the Principal's office.
- Installing CCTV cameras to monitor and address incidents such as eve-teasing, student unrest, or unauthorized campus entry.
- Providing sanitary pad vending machines and incinerators in women's washrooms and hostels.
- Enhancing inclusivity by furnishing girls' common rooms with indoor games and reading materials.

These initiatives reflect the college's unwavering commitment to creating a supportive and inclusive environment where all students can thrive.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://www.gcpalampur.ac.in/images/1093358696iqac_Women.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://www.gcpalampur.ac.in/images/1093358696iqac_Women.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college employs various scientific and prescribed methods to manage the different types of waste generated on campus, including solid waste, liquid waste, e-waste, and chemical waste, to mitigate their negative impact on health and the environment.

1. Solid waste collected from classrooms and offices is sorted into separate bins, and source segregation is carried out before transferring the waste to larger bins. Biodegradable and non-biodegradable waste are segregated, with biodegradable waste, such as plant and leaf litter, sent to a college vermicompost pit. Non-biodegradable waste is collected and regularly disposed of by the local municipal committee in accordance with Solid Waste Management (SWM) rules. Biomedical waste from laboratories is disposed of in compliance with Biomedical Waste (BMW) Handling and Management Rules.
2. The campus is designated as a plastic-free zone, with green bins provided for wet waste and blue bins for dry waste. Students and staff are encouraged to dispose of waste in the designated bins placed in classrooms and corridors.
3. Sanitary pad incinerators are installed in female staff and girls' washrooms for the safe disposal of used sanitary pads. A solid waste incinerator is also available for the disposal of confidential documents and hazardous waste.
4. Liquid waste generated in science laboratories is directed to a separate pit outside the chemistry labs through dedicated pipes. Sewage is managed through septic tanks.
5. Electronic waste, such as computers and accessories, is either returned to suppliers or handed over to municipal garbage collection vehicles in compliance with E-Waste (Management) Rules.

| File Description | Documents |
|---|-------------------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | Nil |
| Any other relevant information | View File |
| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | B. Any 3 of the above |
| File Description | Documents |
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |
| 7.1.5 - Green campus initiatives include | |
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants | A. Any 4 or All of the above |
| File Description | Documents |
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | No File Uploaded |
| 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution | |
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit | B. Any 3 of the above |

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

With a strong commitment to societal betterment and shaping a brighter future, the college encourages students to participate in

various social outreach initiatives. Units such as NSS, NCC, and Ranger Rover actively collaborate with individuals and communities from diverse sociocultural backgrounds, fostering awareness of tolerance and pluralism. Awareness programs, co-curricular activities, and cultural events are organized by various clubs and cells, along with gender sensitization initiatives. These include competitions, rallies, and lectures held on significant occasions such as World AIDS Awareness Day (December 1), International Women's Day (March 8), Constitution Day (November), Hindi Pakhwada etc.

The college also emphasizes social responsibility and leadership development among its students and staff through a wide range of activities. Special programs are designed to nurture responsibility, leadership, and communication skills in students. To promote inclusivity and equity, the college offers specific privileges to students from ST, SC, and OBC categories, including relaxation in age and admission criteria. Additionally, students are supported through scholarships provided by both state and central governments.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes proactive steps to sensitize students and staff about their constitutional obligations. At the start of each academic session, the Principal and faculty members hold orientation and counselling sessions for first-year students, introducing them to the institution's core values, ethos, and the duties and responsibilities of citizens. Various events are organized throughout the year to reinforce these principles.

These activities are conducted by units such as NSS, NCC, the Red Ribbon Club, Rovers and Rangers, the ECO-Club, and specific academic departments. The Department of Political Science, for instance, observes Constitution Day (Samvidhan Diwas) on November 26 each year, organizing activities like quizzes, essay writing, slogan writing, and painting competitions to educate students

about their constitutional rights, duties, and responsibilities as citizens.

On World AIDS Day (December 1), the Red Ribbon Club organizes AIDS awareness rallies, blood donation camps, and participates in events hosted by the Department of Health and Family Welfare, Kangra District. Additionally, NSS volunteers, NCC cadets, and Rovers and Rangers actively engage in cleanliness drives, tree plantation campaigns, the Swachh Bharat Abhiyan, and celebrations such as World Yoga Day, Teacher's Day, Children's Day, and Independence Day. These collective efforts aim to instil civic responsibility and environmental consciousness among the institution's community.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The celebration of significant days and events plays a vital role in education and personal development, fostering a deeper understanding of our culture and history. At S.C.V.B. Government College, these commemorations inspire reflection, learning, and growth.

Each year, on September 9, the college proudly celebrates the birth anniversary of Shaheed Captain Vikram Batra, a national hero and role model for students, after whom the institution is named. This occasion serves to instill a sense of patriotism and courage among the students.

Republic Day, observed on January 26, marks the implementation of the Constitution of India in 1950 and the country's transition to a republic. Every year college hosted the national flag in campus.

Independence Day, celebrated on August 15, holds immense significance as it symbolizes India's liberation from over 200 years of British colonial rule. It is a day to honor the sacrifices made by freedom fighters and to celebrate the beginning of a new era of self-governance and independence.

Every year college celebrates International Women's Day (March 8) which highlights the social, economic, cultural, and political achievements of women globally, emphasizing gender equality and women's empowerment.

World AIDS Day (December 1) brings together individuals worldwide to raise awareness about HIV/AIDS, and promote progress in prevention, treatment, and care. It serves as a reminder of the ongoing global efforts needed to tackle this issue.

These celebrations not only encourage awareness but also inspire the college community to contribute toward a better society.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Celebration of the Birth Anniversary of Captain Vikram Batra, PVC, to Inculcate Patriotism

The institution commemorates the birth anniversary of Shaheed Captain Vikram Batra (PVC) annually on September 9 to inspire patriotism among students. The event includes inter-college competitions such as debates, quizzes, and patriotic songs to engage students in understanding national values. The parents of martyrs, including Captain Batra, Captain Sourabh Kalia, and Sudhir Walia (Ashok Chakra), are honored as special guests. This celebration serves as a tribute to their sacrifice, fostering a sense of responsibility and national pride among students. The event also involves nearby colleges, promoting collaboration and reinforcing the spirit of patriotism within the community.

Best Practice 2: Integration of Botanical Garden Maintenance and Vermicompost Training to Promote Environmental Sustainability

The institution promotes environmental sustainability by involving students in maintaining the botanical garden and preparing vermicompost from organic waste. Medical stream students care for medicinal plants like oregano, amla, and lemongrass, gaining knowledge about their cultivation. MSc Zoology and BSc (Medical) students are trained in vermicomposting, turning campus organic waste into nutrient-rich compost. As part of outreach efforts, students visit nearby villages to educate residents on utilizing organic waste for composting and promoting organic farming. This initiative fosters environmental awareness, practical skills, and community engagement, creating a model of sustainability within the institution and neighboring rural areas.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | No File Uploaded |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The progress and success of any institution lie in its uniqueness, innovations, and distinctiveness. SCVB Government College, Palampur, remains steadfast in its mission and vision, operating in a distinctive manner to foster growth. Most students hail from nearby rural villages, with female students consistently outnumbering males. The college's primary goal is to nurture their potential, empower them, and encourage higher education.

The college emphasizes skill development and character building through its diverse societies and units, including NSS, NCC, Rovers and Rangers, the Eco Club, and the Red Ribbon Club. These platforms encourage active participation in academic, co-curricular, and extracurricular activities, fostering leadership, discipline, and moral values. Students engage in community-oriented initiatives such as cleanliness drives, awareness rallies, and special camps, which enhance their social consciousness and responsiveness. Seminars on health, environmental awareness, and drug abuse equip students to tackle critical socioeconomic challenges. The college hosts two units each of NSS, NCC, and Rovers and Rangers, which instill leadership qualities, discipline, and moral values. NCC cadets participate in B/C certificate examinations, RDC parades, and secure careers in defense services. NSS volunteers carry out on-campus and village extension activities, including participation in a 7-day special camp.

SCVB Government College consistently provides quality education to the students of the Palampur subdivision, upholding high standards and core values.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

1. Introduction of M.A. English and PGDCA and to start B Sc in Bio-Technology as SFC and B.Voc. Courses.
2. Take over the furnished floors of the new academic block with furniture and shift self-financed courses to the new building.
3. Plan and execute the fencing of the college ground.
4. Organize Faculty Development Programs, conferences, and workshops.
5. Renew and upgrade the college ERP system to facilitate a paperless office environment, Network connection and LAN in new block.
6. Upgradation of smart class rooms.
7. Expedite the remaining work on the new academic block.
8. Develop an online Alumni Association portal to strengthen outreach and alumni involvement.
9. Renew Annual Maintenance Contracts for computers, electrical systems, sanitation, and sewerage facilities.
10. Install additional CCTV cameras .
11. Organize awareness programs for teaching and non-teaching staff
12. Conduct a gender audit to assess and promote gender inclusivity within the institution
13. A suitable room for IQAC and three almirahs for the up keep of Documents, photostat facility for students
14. Creation of general computer lab for some departments, purchase of a high resolution camera for conference room, indoor synthetic Badminton court and boxing shed
15. Registration followed by assessment through NIRF
16. Purchase of equipments for practical subjects and Setting of Zoology lab for M. Sc. Zoology students
17. Provision of Lift, Laying of pavers on the passage and Installation of more solar panels